



## Booking Form

**Booking for** (event title): .....

**Arrival date:** ..... **Departure date:** .....

*Please use a separate form for each person, unless you are applying as a couple or a family and paying together.*

**Your name(s):** ..... **Age(s):** (exact age for children, decade is OK for adults) .....

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**Your address including postcode:**  
.....  
.....

**Phone:** ..... **Mobile:** .....

**Email:** .....

*If you give an email address we assume you check it fairly regularly, so that we can advise you of changes, pre-arrival details etc. We do not pass on your details to third parties.*

**Are you willing to share?** Yes  Only if necessary  Not at all

*Limited space can mean sharing rooms with other compatible visitors. Please tick.*

**Do you have any special needs (physical, dietary etc.)?**  
*Please say if you eat no meat and/or fish. We always cater for vegetarians. We cannot promise special meals to suit other diets, but you are welcome to bring your own supplementary foodstuffs. Is there any physical/psychological condition you'd like us to be aware of?*

.....  
.....

**Is this your first time at Othona? If so how did you hear of us?**  
.....

## How To Pay

To find the deposit and full accommodation cost of any event, note it from the relevant event page on the website. Any Course Fee quoted is a separate payment during the event and *should not* be paid in advance.

### Are you booking more than 4 weeks ahead?

You only need send the non-refundable deposit. We will confirm to you when to pay the balance and how much it is. (Of course paying in full at this stage cuts down administration time and cost for you and us.)

### Are you booking less than 4 weeks ahead?

Please send full payment now with your booking.

**If you cancel** less than 4 weeks before the event, Othona retains part or all of the full payment (see 'How to Book page on website). You could insure against this loss. We can supply details of a suitable holiday insurance plan.

*Either*

**I enclose an SAE and my deposit** (non-refundable and non-transferable) of £ .....

*or*

**I enclose full payment** (excluding any Course Fee) of £ .....

**Plus a donation** (to help fund concessions/bursaries) of £ .....

**Total:** £ .....

**Please do/don't** (delete) **send me details of an insurance plan**

**Please send a receipt by post/an acknowledgement by email/neither** (delete)

**I am over 18 and agree to the terms and conditions on page 2**

**Signed:** ..... **Date:** .....

**Please enclose an SAE** (11x22cm) – unless you have given an email address or have paid in full and don't need a receipt by post.

*Cheques payable to 'The Othona Community' please. We are not able to accept payment by card.*

Now send this form to: **Bookings, Othona Community, Coast Road  
Burton Bradstock, Bridport, Dorset DT6 4RN**

## Notes on charges

Charges and course fees are as listed on individual event pages on the website (<http://www.othona-bb.org.uk>).

If you arrive late or leave early we usually charge for the full event (unless explicitly agreed otherwise in advance). Open Space events are an exception – you can book for as few days as you wish.

**Adult concessions** are freely available for all who need them (up to 21 days per person per year). They are not tied to eligibility for any state benefit. We leave it to your discretion whether you need a concession.

We don't quote **concessionary rates for children**, but are happy to consider a reduction if your family needs it. Please contact us to discuss.

If even the concessionary rate is a problem for you, we have a **bursary fund**. Applications for bursaries – to the warden please – are treated in confidence.

If you have any booking queries, please call us on 01308 897130.

## Terms and Conditions

*Please read this page carefully before booking. It relates to your financial security and personal safety. By making a booking you will be agreeing to all these terms. Without your agreement to them (by signing on page 1) we cannot accept your booking.*

### Cancellation Costs

**If I have to cancel** I accept that Othona returns a varying proportion of my payment:

|  |                     |
|--|---------------------|
| More than 4 weeks ahead of the event start date: | all but the deposit |
| Less than 4 weeks, more than 1 week ahead:       | 50%                 |
| Less than 1 week ahead:                          | 10%                 |
| On or after start date:                          | nil                 |

I am aware I could take out insurance against loss due to cancellation.

### Recreation at Othona

*One of the delights of Othona is its relatively 'wild' outdoor environment. We want to keep this open to all and safe for all. Please read this carefully as it constitutes part of your terms and conditions for booking.*

By booking to stay at the Othona Community at Burton Bradstock DT6 4RN I am agreeing to all of the following:

Any or all of the members of my family or party listed on the booking form may want to play and engage in other recreational activities in the grounds of the Othona Community, including use of the equipment known as the Treehouse.

I understand that:

- The grounds include varied terrain on which care is needed to avoid accidental injury. They are largely 'undomesticated' for the sake of wildlife and bio-diversity. There may be plants growing wild which are poisonous if eaten.
- As in any wild environment, common sense is needed to enjoy the surroundings and avoid danger.
- The possibility of injury to myself and others will always exist.

I confirm that:

- I am aware and accept that there are potential risks to myself and others and I will not deliberately endanger myself or others.
- I acknowledge and accept the responsibility for the supervision of any child of mine who plays in the grounds, including use of the Treehouse.
- I will comply - and ensure any child of mine complies - with the Othona Community guidelines as to use of the Treehouse or any other play equipment.
- I will only allow my child(ren) to use the Treehouse when I have satisfied myself that it is safe for them to do so.

I hereby release, remise and forever discharge from any claims and liabilities whatsoever without limitation the Othona Community, its employees and volunteer helpers and any other person playing in the grounds who might injure me or my child(ren) howsoever arising, and I make this release on behalf of myself, my heirs, executors and administrators.

**Othona reserves the right to change or cancel events as necessary**